



## Conway Township Planning Commission Meeting Minutes

Monday, June 9th | 7:03pm EST

Conway Township Hall | 8015 N. Fowlerville Road, Fowlerville, MI 48836

Agenda	Items Discussed	Actions to be Taken
<b>Attendees</b>	<p>PC Members Present: Tom Parker, George Pushies, Mike Stock, Shawn Morrison, Steve Weiss, Kayla Poissant-Secretary</p> <p><b>ABSENT</b>- Lucas Curd- Chair</p> <p>Zoning Administrator: Russ Cesarz</p> <p>Livingston County Planning Commissioner: Dennis Bowdoin</p> <p>Township Planner- McKenna- Liz Hart</p>	None
<b>Call to Order/Pledge</b>	Vice Chair, T. Parker called the Conway Township Planning Commission meeting to order at 7:03pm and led the Pledge of Allegiance.	None
<b>Approval of Agenda</b>	<p><b>Motion to add Public Hearing on Special Land Use and Solar Application under New Business (b). Motion by S. Weiss. Support by T. Parker. Motion Approved.</b></p> <p><b>Motion to accept the meeting agenda as amended for June 9<sup>th</sup>, 2025. Motion by K. Poissant. Support by G. Pushies. Motion Approved.</b></p>	<p><b>Motion Approved</b></p> <p><b>Motion Approved</b></p>
<b>Approval of May 2025 Minutes</b>	<b>Motion to accept meeting minutes from May 19<sup>th</sup>, 2025. Motion by S. Morrison. Support by M. Stock. Motion Approved.</b>	<b>Motion Approved</b>
<b>Call to the Public</b>	None at this time.	None
<b>Communications</b>	<p><b>a. Zoning Administrator Report:</b></p> <p>R. Cesarz stated that there were three new houses, pole barns, 2<sup>nd</sup> story additions, and re-roofs towards the northern end of the township. He stated that he found an illegal campground in the township with over ten campers and pump-out station. He spoke with the owner, and correcting the violation. R. Cesarz also found a pole barn hidden in the woods on another property. Owner is correcting the violation. He stated that Elm Street is planning on applying for rezoning, but is still reviewing the ordinances. R. Cesarz also located a farm</p>	None

	<p>with a junk yard towards the back of the property, and will be contacting the owners shortly.</p> <p><b>b. Board Ex-Officio Report:</b> G. Pushies stated that the last Board meeting was on May 20th, and that they discussed software between the Treasurer and Clerk, attorney discussions were postponed until the June meeting, Policy 24 amendment, Cost-Sharing agreement with Headland Solar discussions, and ZBA appointments.</p> <p><b>c. Livingston County Planning Commission Report:</b> D. Bowdoin stated that the LCPC approved Cohoctah's Master Plan, Howell's rezoning and text amendment, and Hartland's rezoning of the golf course.</p>	<p>None</p> <p>None</p>
<b>Old Business</b>	<p><b>a. Master Plan Postcard</b> L. Hart confirmed that the postal list does cover PO Boxes. She stated that the post card is ready to print and then be mailed, but wanted to confirm with the PC as the Taxes for the township were about to be mailed, and thought it may save cost to add it into the mailing. L. Hart stated that the post card would be changed into a letter style page instead of a post card, with all of the information still on it.</p> <p><b>Motion to recommend to the Township Board to change the survey post card to a letter, and send it out to with the Summer 2025 taxes. Motion by S. Weiss. Support by G. Pushies. Motion Approved.</b></p> <p><b>b. Residential Overlay district</b> T. Parker stated that agenda items (b) and (c) were together. There have been no updates at this time.</p> <p><b>Motion to postpone the Residential Overlay District review until next month's PC meeting. Motion by T. Parker. Support by G. Pushies. Motion Approved.</b></p> <p><b>c. Attorney/Planner review of residential overlay district</b> See above in (b) section- Residential Overlay District.</p>	<p>Motion Approved</p> <p>Motion Approved</p>

<b>New Business</b>	<p><b>a. Headland – Submittal of Solar project determined to be incomplete</b> T. Parker stated that the application has been deemed incomplete at this time, and the attorneys are reviewing it at this time. G. Pushies asked to hear from the ZA. R. Cesarz stated that the applicant should have received a letter with details on how it was deemed incomplete.</p> <p><b>b. Public Hearing for the Special Land Use and Solar Application- Headland Solar-</b></p> <p><b>Motion to set a Public Meeting for the Special Land Use and Solar Application from Headland Solar (applicant) for July 9<sup>th</sup> at 7pm. Motion by T. Parker. Support by S. Weiss.</b></p> <p><b>Motion Amended- Motion to set a Public Hearing for the Special Land Use and Solar Application from Headland Solar (applicant) for July 9<sup>th</sup> at 7pm. Motion by K. Poissant. Support by S. Weiss.</b></p> <p>M. Stock asked if the Township had extra copies of the application. Multiple copies, paper copies, were volunteered to be brought up to the township for residents to view.</p>	<b>Motion Approved</b>
<b>Commission Discussion</b>	<p>T. Parker stated that the PC needs to do their due diligence and research on the solar application.</p> <p>The capacity of the Township Hall was discussed. M. Brown, Township Supervisor, confirmed that the Fire Marshall came to the hall and verified that the max capacity for the building is at 194 people.</p> <p>K. Poissant brought up L. Hart’s SWOC discussion. L. Hart shared that it is an exercise to help with going over the Master Plan. It was discussed whether to do the exercise at the July 9<sup>th</sup> meeting, or the July PC Meeting. It was decided that the exercise would be done at the July PC Meeting, July 14<sup>th</sup>.</p> <p>The PC discussed having the survey ready by the July 9<sup>th</sup> Public Hearing in order to be available to the public.</p>	None
<b>Last Call to the Public</b>	M. Brown stated that there will be a joint meeting with Cohoctah with the Township Boards, PC Chairs, and ZA’s on June 11 <sup>th</sup> at 5pm.	None

<b>Adjournment</b>	<b>Motion to adjourn at 7:38pm. Motion by G. Pushies. Support by S. Weiss. Motion Approved.</b>	<b>Motion Approved</b>
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Respectfully Submitted:

*Kayla Poissant*

Kayla Poissant,  
PC Secretary

Approved:

Lucas Curd,  
PC Chair